

Southend-on-Sea Borough Council

Report of Chief Executive and Town Clerk
to

Standards Committee

on

3 December 2003

Report prepared by: John Williams

Agenda
Item No.

8

The Members Code of Conduct

A Part I Public Agenda Item

1. Purpose of Report

- 1.1 To advise the Standards Committee about training materials made available by the Standards Board concerning the "Members Code of Conduct".

2. Recommendation

- 2.1 **That the work book and video be used as a training tool for all Members at the next general training session on the ethical framework.**

3. Background

- 3.1 Following a series of road shows across the country, the Standards Board for England consider that there is a real need for greater understanding of the Members Code of Conduct a copy of which is attached at **Appendix 1** (Leigh-on-Sea Town Council have a very similar Code).
- 3.2 To assist with this, the Standards Board have produced a video and work book to help in training Members about the Code and also for use as an induction tool for new Members. A copy of the workbook is attached to this report at **Appendix 2** and the video will be shown at the meeting.
- 3.3 It is recommended that the video and work book should be used as a training tool for all Members at the next general training session on the ethical framework.

4. Background Papers

- 4.1 None.

5. Appendices

- 5.1 Appendix 1 – Members Code of Conduct from Part 5b of the Constitution.
- 5.2 Appendix 2 – Standards Board Work book – to be used in conjunction with the video.